# **ALTC23 – Main Hall Speaker instructions for Vevox**

## **What is Vevox?**

Vevox is a live polling & Q&A tool, designed to increase audience engagement and participation. Usable in education, workplace and event settings, it is a flexible tool that allows you to get the most out of your session and interact with your audience with ease. Everyone will be able to interact anonymously, to boost confidence in contribution.

Vevox is working with ALT at their 30th anniversary celebration as their audience engagement partner, all interaction in breakout room speaker sessions will be using Vevox Q&A

Here is a short introductory video to Vevox which you might find interesting to look over. [Vevox: Your New Favorite Platform for Higher Education!](https://www.youtube.com/watch?v=aBSWrhKg-cw)

## **How Vevox will run at ALTC23?**

Vevox will be running throughout the entire conference from the main hall for both polling and Q&A! All event attendees (online or in-person) will be able to participate and contribute to your speaker session by responding to polls or posting messages in the Q&A – so we recommend you allow **at least 5 minutes** at the end of your session to answer any questions that come through!

Your session will be fully moderated by a member of the Vevox team on the day – so no need to worry about running a Vevox session whilst you are presenting!

Participants will be able to join the Vevox session at the event via vevox.app on any internet enabled device or can alternatively download the Vevox mobile application through the app store (android and IOS). A 9-digit meeting ID code will be clearly displayed in the main hall, along with a QR code for attendees to easily join your session and start interacting. The ALT team will also share all the joining instructions in the Discord channel for your online audience.

If you would like to use polling in your session, we would prefer you submit your questions by the 28th August, so we have plenty of time to add them to the session – but we have been known to take some ad-hoc requests on the day if you are unable to get your questions to us within the notice period!

There are multiple polling types available on Vevox, but we recommend the following for optimum engagement at the conference: word clouds, multi-choice polls, rating polls, and numeric polls. You can see our full [polling feature list here.](https://www.vevox.com/features/live-polling) (You are more than welcome to use any polling type in your session, these are just our recommendations!) We would like to invite you to a short ‘beginners guide to Vevox session’ where you can ask any questions you like and see the product in action ahead of the event. [You can register here](https://www.vevox.com/resources/webinars/new-to-vevox-training-october-one).

We are also offering all speakers who are not existing Vevox users, the opportunity to trial Vevox for free for one month. If you would like to take advantage of this please contact Katie at ALT and education@vevox.com and we will get you set up. We ask if you do want to take advantage of this you let us know by the 24th August.

If you have any questions on the day (or before hand!) the Vevox team is here to help, we will be available at the conference in clearly labelled t-shirts, or you can email us at education@vevox.com ahead of the event.